

Friday Bulletin

Friday 22nd November 2019

November Value: Responsibility

It has been another busy week in school – the children are working towards the end of term with great enthusiasm. The PLS hall is a buzz of activity and singing as all of our year groups are starting their Christmas play rehearsals, dare we say ‘It’s beginning to sound a lot like Christmas!’

A big thank you to everyone who supported CIN last week. We raised £572.56! A big thank you to Mrs Darlow and the PLS Voice and Values children, and Miss Carrington and the PMS School Councillors who worked so hard to organise a fun packed day!

Parking and Site Safety: Please can we remind **ALL** parents that Mill Lane carpark is open from 8:15am every morning. We would encourage as many of you as possible to use this facility. Please support the school in trying to keep our children safe whilst they arrive and depart school. We are in contact with the local PC regarding parking and safety issues outside of school.

Thank you to the parents who do support school with this issue.

Please can we remind parents that children **MUST NOT** ride bikes or scooters inside the school playground, to ride sensibly on school property, and be accompanied by an adult to avoid pedestrians being knocked and injured. Children **MUST** dismount outside of the playground gates.

Lower School

- **Student Update Forms** – For those who have not completed the form please ensure they are back with the office as soon as possible! It is essential that we have up-to-date contact details and medical information.
- **Christmas Cards** - If you would like to order your child’s Christmas card design the payment deadline is today.

Middle School

- **Year 6 Weights and Measurement Programme** – Unfortunately the Weights and Measurements Programme had to be cancelled at short notice this week due to unforeseen circumstances. It has been re-scheduled for week commencing: 2nd December 2019.

Notices

- **IMPORTANT; The Potton Federation are NUT-FREE schools.**
We do not allow nuts or nut products in school lunch boxes. We have children in school who have severe nut allergies.

- **Potton Christmas Lights Switch On - Friday 29th November** - The Potton Federation Choir will be performing at the Christmas Lights Switch on again this year. Please come along and support this lovely community event!
- **Christmas Light Decoration Competition** – Potton Town Council are running a competition to design a Christmas light decoration. The winning picture will be used to produce a new decoration for Christmas 2020! There are two age categories, under 10 years old and 10-18 years old. Entry forms are available from both school offices – good luck!
- **School Clubs** – If your child will not be attending their school club as usual, please could you inform the school office so that registers can be amended and the relevant staff be informed. It can cause issues if your child just goes home, as the office staff will be trying to locate them.
- **School Meals Notice** - Should your child require a school meal you are able to book up until 9:30am each day and, if required, you are able to pre-book in advance for the rest of the week/term. Please contact the office if you have missed the deadline to book a meal and have not provided your child with a packed lunch. Please note - If your child has an allergy/food intolerance the kitchen will not be aware of this unless the meal is pre-booked.
- **Reason for Absence** - We kindly ask when notifying us of your child’s absence that you provide a reason. It is our legal duty to know why your child is not in school. If your child's absence is not due to illness or medical reasons it is essential that a 'Notification of Pupil Leave' form is completed and returned in advance of the absence. Please be aware – We do not authorise term time absence unless it is due to exceptional circumstances. We also ask that medical appointments are made out of school hours unless it is an emergency.
- **Medication in School** - If your child requires medication or an inhaler during the school day please hand these in at the office and fill out a medication form which are located in the foyer. Please advise the school offices if there are any changes to your child’s medical needs.
- **Medical Appointments** - If your child is missing registration for a medical appointment we will require medical evidence and a form to be completed via ParentMail for our attendance records. We do encourage appointments to be made out of school hours unless it is an emergency.
- **Hair Bands** – Please can you ensure that hair longer than shoulder length is tied back using uniform coloured hair bands only. If your child wears a hairband or hair clip that does not conform to the uniform policy they will be asked to remove it. Thank you for your cooperation with this.
- **Christmas Dinner (Friday, 20th December 2019)** - If your child(ren) would like a Christmas Dinner on the last day of term please book on SchoolGrid as usual. Please note - The deadline for pre-ordering is Friday, 13th December.
- **Snow White Pantomime (R-Y6)** – on Monday 2nd December M&M Productions will be performing Snow White for the children. We are asking for £2.50 donation per child to help cover the cost of the show. Thank you.

Letters

Potton Lower

- Jakes Court (Choir only)
- Year 4 Swimming Letter (Group 3 only)

Potton Middle

- Jakes Court (Choir only)

OPEN DAYS




Thank you to all of the children and families who have attended our Open Mornings at Potton Lower School today it was lovely to have you here.

We hope that being here confirmed that Potton Lower School is the right school for your child’s first steps in education, and that our facilities, resources and expert teaching staff will nurture your child over the coming years.

If you have any feedback or would like to ask any further questions please email the school office at: plsoffice@pottonfederation.co.uk

We look forward to welcoming your child to Potton Lower School next September.

Useful Links

	<p>We have lots of useful information on our schools website: www.pottonfederation.co.uk School Term Dates: www.pottonfederation.co.uk/termdates School Calendar: www.pottonfederation.co.uk/events/list/ Friday Bulletin: https://pottonlower.co.uk/friday-bulletin/ https://pottonmiddle.co.uk/friday-bulletin/</p>
	<p>School Uniform: Our school uniform supplier is Mapac: https://www.mapac.com/education/parents/uniform/thepottonfederationsg192pb</p>
	<p>Headlice / Nits – It is headlice season and the NHS Direct have recommended www.nits.net for information on preventing and dealing with a headlice infestation. Information packs, booklets and non-toxic reusable headlice/nits removal kits are also available to purchase.</p>