

Hall Duties

1. You must wear a green Buddy vest.
2. Go to the adult in the hall first.
3. In the hall you need to:
 - Help supervise the line in the corridor sending children into the hall when there is space.
 - Check lunch boxes and plates. Make sure the children have eaten enough. If you are not sure check with the adult in the hall.
 - Fill up water cups
 - When children leave the hall ensure they use the hand gel.
 - At the end of lunch, you need to clear the grey pots and plates away.
 - Stack the chairs when asked. Carry two at a time to the curtain area, and then stack eight high.
 - You do not have to wipe tables or spillages. The adult in the hall will do this.
 - There should be four children in the hall during lunch.
 - Two children will have their lunch first,
 - One child on the hand gel
 - One child helping with lunches