

## Friday Bulletin

Friday 4<sup>th</sup> October 2019

September's Value: Respect

As always the children have been working hard this week and we have seen some wonderful work being produced.

Following a couple of chats with parents this week, we just want to offer you some reassurance about the schools here in Potton.

Last academic year, the Governing Body shared that they are working closely with Central Bedfordshire Council and other local schools to co-ordinate timescales for a public consultation on the transition to becoming a Primary School. This decision was made given the announcement of our only remaining feeder Upper School – Stratton in Biggleswade – that they will be a Secondary School. Our other main feeder school, Sandy, has already become a Secondary School and some of our local feeder Lower Schools for the Middle School have also indicated that they will become Primary Schools.

Whilst it is still the plan that the local educational landscape will change, as yet NO decision has been made and timescales have not been agreed. We would like to assure all parents we are still taking admissions as normal and have our Open Evening at the Middle School on Tuesday 12<sup>th</sup> and Wednesday 13<sup>th</sup> November. This is an opportunity for you to come and see the school in action and look forward to seeing you.

<https://pottonfederation.co.uk/parents/open-day/>

Following our message last week we are still being asked if people can use the toilet facilities in school. Please can we remind all parents that access to the school and use of toilets is not permitted during schools hours, and whilst we still have children on the school site. We have a duty to safeguard all of our children and therefore we do not allow any members of the public access to the building without a prior appointment. Please do not ask staff to use the facilities as they will have to refuse you. Thank you.

Thank you for the support for our Cake Sale in aid of Macmillan Support – as we said last week, we are so grateful for your support and generosity when we hold these charity fundraisers – both cake stalls were busy yesterday so we look forward to sharing the amount raised with you next week!

### Lower School

- **Year 4 Swimming** – Swimming lessons will be back to normal from Monday. If your child is currently taking part, please ensure that you send them into school with their swimming bag.
- **Year 4** – Thank you to Biggleswade Baptiste Church who came into school for a RE session with our Year 4 pupils.

**Middle School**

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**Notices**

• **IMPORTANT; The Potton Federation are NUT-FREE schools.**  
**We do not allow nuts or nut products in school lunch boxes. We have children in school who have severe nut allergies.**

- **Medication in School**  
If your child requires medication or an inhaler during the school day please hand these in at the office and fill out a medication form which are located in the foyer. Please advise the school offices if there are any changes to your child’s medical needs.
- **Flu Immunisations (Yr R – 6)** – Flu immunisations will take place on Wednesday 9<sup>th</sup> October. Please return any outstanding consent forms to the school offices ASAP. Thank you.
- **Pupil Information Form (Yr 1 – Yr 8) and New Starter Information Form (Reception)** – If you have not completed this form then we ask that you contact the office immediately. Thank you
- **Student Update Forms (Yr 1 - Yr 8)** – The deadline for returning these forms was last Friday. Please can you ensure that the school office have these back so we hold the contact information in case of an emergency.
- **ScoPay App** – We have had a very good response from parents and carers using the ScoPay App. We have found that the app is much more user friendly than the website so we would encourage you to download it if you can.
- **Hair Bands** – Please can you ensure that hair longer than shoulder length is tied back using uniform coloured hair bands only. If your child wears a hairband or hair clip that does not conform to the uniform policy they will be asked to remove it. Thank you for your cooperation with this.
- **Medical Appointments** - If your child is missing registration for a medical appointment we will require medical evidence for our attendance records. We do ask that appointments are made out of school hours unless it is an emergency.
- **Child Absence** – Please ensure that if your child will be absent from school due to illness, that you ring the school office and not send a Dojo to their class teacher. Teachers do not always pick up Dojo messages straight away. Absences should be phoned into school by 8:30am. Thank you
- **Aldi Promotion** - If you shop in in Aldi and spend £30 or more you get a sticker. If you have unwanted stickers please can you send them into school so we can enter a prize draw to win £20,000 and receive a new sports kit.

<https://www.aldi.co.uk/kitforschools>

**Letters**



**Potton Lower**

- Free School Meal Letter - Year R – Year 2
- CBC Pupil Health and Wellbeing Survey - Year 4
- Pupil Acceptable Use Agreement - Year 1 only \*Hardcopy

**Potton Middle**

- CBC Pupil Health and Wellbeing Survey - Year 6 and Year 8

### Useful Links

	<p>We have lots of useful information on our schools website:  <a href="http://www.pottonfederation.co.uk">www.pottonfederation.co.uk</a>            School Term Dates:  <a href="http://www.pottonfederation.co.uk/termdates">www.pottonfederation.co.uk/termdates</a>            School Calendar:  <a href="http://www.pottonfederation.co.uk/events/list/">www.pottonfederation.co.uk/events/list/</a></p>
	<p>School Uniform: Our school uniform supplier is Mapac:  <a href="https://www.mapac.com/education/parents/uniform/theottonfederationsg192pb">https://www.mapac.com/education/parents/uniform/theottonfederationsg192pb</a></p>

### Open Days

**Potton Lower School would like to invite children and their parents to our open morning on Friday 22nd November 2019 from 9am – 11am.**

Our Executive Headteacher Mrs Cathy Smart will give talks at 9am & 10am. Tours of the school by staff and Governors will be on offer giving you the opportunity to see us in action. We will be providing refreshments for adults and children throughout the morning.

#### **Potton Middle School Open Evening and Open Morning**

On Tuesday 12th November the school will be holding their Open Evening at 7pm. There will be a talk by the Executive Headteacher, followed by pupil-led guided tours.

On Wednesday 13th November at 9.30am – 11.30am the school will open its doors for our Open Morning and we would love for you to come and see the school in action. Children welcome.

<https://pottonfederation.co.uk/wp-content/uploads/sites/4/2019/09/Open-Day-Fler-2019.pdf>

### Current vacancies

We currently have various Teaching Assistant positions across the Federation. Please see our website for further information:

<https://pottonfederation.co.uk/careers/vacancies/>